Contact people: Catherine Roy, Exchange Officer
Telephone: 403.220.7735
Facsimile: 403.282.0095
E-mail: catherine.roy@haskayne.ucalgary.ca

Address: 2500 University Drive N.W. Calgary, Alberta, CANADA T2N 1N4
World Wide Web: http://www.haskayne.ucalgary.ca

TERM DATES:
- Winter '07 semester: January 8, 2007 to April 26, 2007
- Fall '07 semester: September 10, 2007 to December 19, 2007
- Winter '08 semester: January 14, 2007 to April 30, 2008

EXPECTED ARRIVAL DATE: a few days prior to start of classes

EXCHANGE APPLICATION DEADLINE:
- Fall – May 1
- Winter (Spring) – September 15

NECESSARY EXCHANGE APPLICATION DOCUMENTS: U of Calgary Exchange Student Application Form (signed by student and Exchange Coordinator), current official copy of transcript from home institution, TOEFL or IELTS test results (where required), CV (for MBA). The Undergraduate exchange application form can be downloaded from: http://www.ucalgary.ca/ISC/PDFs/Exchange_Student_Entire.pdf and the Graduate exchange application form can be downloaded from: http://www.grad.ucalgary.ca/faculty/forms/a_app_exchange.doc

HOUSING APPLICATION: On-line applications for undergraduate applicants are available at https://www.residence.ucalgary.ca/starappweb/NewApp.asp?Type=Undergrad. For graduate applicants, go to: https://www.residence.ucalgary.ca/starappweb/NewApp.asp?Type=Graduate. The sooner your application is received the better your chances are of receiving placement in residence. Please ensure that you include credit card (VISA or Master Card) information to pay the $50.00CAD application fee.

APPROXIMATE LIVING COSTS:
- ON-CAMPUS ROOM AND BOARD: Accommodation rates are posted on the website at www.ucalgary.ca/residence
- FOOD (if renting without meal plan): Please refer to www.ucalgary.ca/residence for more information.
- BOOKS AND CLASS READING MATERIALS: Books and supplies for students in the Haskayne School of Business – approximately $1535-2460
- LOCAL TRANSPORTATION: Bus or LRT – one way fare - $2.25 – Exchange students to U of C are required to obtain a UPASS ($64.00CAD) upon arrival. UPASS is for unlimited use of Bus and C-Train for the applicable semester of exchange.

LEARNING EXPECTATIONS:
- CLASS FORMAT: Lecture, tutorials, projects, cases, research
- ATTENDANCE: not mandatory
- PARTICIPATION: class participation normally required
- GRADING: Undergraduate and Graduate Grading System:
A+  4.0  Outstanding
A  4.0  Excellent – superior performance, showing comprehensive
understanding of subject matter.
A-  3.70
B+  3.30
B  3.0  Good - clearly above average performance with knowledge of
subject
B-  2.70
C+  2.30
C  2.00  Satisfactory – basic understanding of the subject matter
C-  1.70  Grade point average of 1.70 may not be sufficient for promotion or
graduation.
D+  1.3
D  1.00  Marginal pass – marginal performance; generally insufficient
preparation for subsequent courses in the same subject.
F  0  Fail – unsatisfactory performance or failure to meet course
requirements

For MBA Grading system go to:
http://www.ucalgary.ca/pubs/calendar/current/what/fac/GS/faculty_regulations.htm

- **CLASS SIZE**: For Haskayne School of Business minimum class size is 40, maximum class size is 64.

- **COURSE LOAD**: Five half courses each semester – minimum 3 courses per semester is equivalent to full time status. Each course carries a weight of 3 credits equal to 3 class hours per course per week for 13 weeks.

- **COURSE CHOICES**: Most courses offered by the faculty, provided student meets TOEFL requirement of 220 on Computer based test or 560 on paper based test (250, 600 for MBA) and prerequisites. Registration is also dependent on space availability.

- **EXAMINATIONS**:
  Final Examination – an examination (of two or three hour’s duration as appropriate) held at the end of a session. Final examinations may also include take-home examinations, terminal projects and oral examinations.

  Tests – include tests, quizzes or other type of assessment conducted during a normal class period up to the last day of lectures.

  Mid-session tests are scheduled within regular class time except in special cases where prior approval has been obtained from the General Faculties Council to conduct the tests at other than regular class time, e.g. Saturday.

**LANGUAGE OF INSTRUCTION**: English

**BUSINESS PROGRAMS OFFERED**: Bachelor of Commerce

**STUDENT SERVICES AVAILABLE**: Library for Haskayne students (Business Library), Career Centre, Computer Labs, IBSA (Student Club responsible for matching exchange students with a Haskayne School of Business Buddy), etc.